

**Mercyhurst 8 Q L Y H U V L W \**  
External Employee/Contractor  
Confidentiality/Non-Disclosure Agreement

Employees of outside vendors or contractors who function as 8 Q L Y H U V L W \ employees and have access and/or exposure to confidential information about students, employees, alumni, or friends of the 8 Q L Y H U V L W \ must sign this Non-Disclosure Agreement. Confidential information can include all information, materials, conversation provided to the employee or observed by the employee in the performance of job duties. Confidential information is to be used appropriately and only with proper employer authorization when there is a business need. No information oTj 0.031 Tw 11zonvers031 Twmayon i8m 79 9eed. No